

Important Information for the 2017 CODE Summer Learning Project

Funding Allocations

Boards will receive \$15,000.00 for each organized class participating in the CODE Summer Learning Program (SLP) and CODE/LNS Summer Learning study. Classes are to be organized with a minimum of 15 students.

A Letter of Agreement between each participating board and CODE—outlining funding allocation(s) and deliverables for the 2017 Summer Literacy and Numeracy Learning program—will be available in February 2017. After receipt of the board’s signed Letter of Agreement, funding will be provided in April 2017.

Invitation to Students

Boards may invite students currently registered in senior kindergarten and grades 1-5 (as of June 30, 2017) to participate in the 2017 Summer Learning Program, which focuses on Literacy, Numeracy and support for Indigenous students. SLPs are intended to support students experiencing achievement gaps and/or social and economic challenges that may impact their success in school.

It’s Time to Talk About Summer Learning 2017!

Does your summer learning program use social media (e.g. Twitter, Facebook, Instagram) for additional parent and community engagement? If so, please send us your school or board's social media address to jdunk@opsoa.org. We'll highlight the great work you're doing on our own Twitter account @OntarioSLP, which is also featured on CODE's summer learning resource hub, ontariosummerlearning.org.

Don't use social media with your summer learning program, but are thinking about it? We recommend Twitter: it's easy to use, and you can create an account and be tweeting in just a few minutes. Visit this link for more information: support.twitter.com/articles/100990#.

Communication with Parents

The involvement of parents has been critical to the success of the Summer Learning Program. Boards are asked to inform parents of the purpose, expected student outcomes and logistics of the SLP, and of their obligation to commit to regular attendance of their child(ren). Ongoing communication with parents of participating students is recommended throughout the Summer Learning Program.

Organization of Classes

There is considerable flexibility in organizing and locating classes; however, it is expected that boards will:

- Organize programs with no fewer than 15 students per class. **Summer learning programs are to be offered for a minimum of three weeks** with interactive and engaging literacy and/or numeracy instruction scheduled daily for at least a half-day or the equivalent of 45 hours of literacy and/or numeracy instruction during a three-week period. If possible, support summer learning teachers and students by having an additional adult(s) assist with the program (possibly a teacher assistant, senior secondary school pupil, Faculty of Education or Early Childhood Education student).
- Give preference to qualified teachers who have demonstrated experience and skills in primary/junior education and who will be able to offer a high-quality and engaging literacy and/or numeracy program to senior kindergarten and grades 1, 2, 3, 4 and/or 5 students.
- Provide a healthy living and activity component **in addition** to the 45 hours of literacy and/or numeracy instruction. This can include fitness, nutrition, cultural activities, physical activity/games, dance, drama, music, art, and excursions. Boards may also (but are not required to) enter into a partnership with a local not-for-profit agency or organization (e.g. YMCA, Boys and Girls Club, Municipality, University etc.) to support the healthy living and activity component of the SLP.

Program Components

The primary focus of the program is to support senior kindergarten and grades 1-5 students in acquiring the essential Ontario curriculum literacy and/or numeracy expectations, sustain/increase individual skill development, engage parents, and develop student self-confidence.

Transportation Costs

Transportation for trips and activities directly related to the summer learning instructional program are eligible expenses.

In addition boards wishing to offer daily transportation for students participating in the CODE summer learning program can use summer learning funds to offset transportation costs, *but only after all required deliverables in their letter of agreement have been successfully completed.*

2017 CODE Regional Lead Support for Boards Participating in Summer Learning Programs

Boards participating in the summer learning programs will be invited to share resources and successful practices, and to collaborate with boards in their Cluster as they begin to plan for summer 2017. CODE Regional Leads will communicate with board leads in their Cluster regarding opportunities for collaboration and sharing. In addition CODE Regional Leads are available to assist boards in the spring planning of summer learning programs, and to discuss with individual board leads how they can best support boards in the planning of summer learning programs. *Further details will be communicated to the board contacts/leads by the regional leads. Regional leads are also available to support board summer learning leads on an individual basis.*

Regional Leads

The 2016 regional leads will continue in their respective roles for the 2017 Summer Learning Program. They will be available to support their assigned boards in implementing literacy, numeracy, and Indigenous students' summer programs. (Included is a list of boards by cluster with the name and contact information for each regional lead.)

Study of Summer Learning Programs

For boards participating in the 2017 Summer Learning Program, there is no requirement to test a cohort control group or have parents complete a parent questionnaire. However, all English language boards will be required to conduct STAR testing, collect data, and complete an Excel spread sheet to be submitted to the Literacy and Numeracy Secretariat.

French language boards will test students using GB+ and the French Language Mathematics test and report these results on an Excel spread sheet to be submitted to the French language Education Policy and Program Branch.

In July or August, participating boards will either be contacted or visited to provide feedback and comments regarding program characteristics, successes and challenges. This information will be used to review the impact of summer learning programs and to support the data analysis.

Activities and Strategies to Increase Parent Engagement in Summer Learning Programs

Board staff recognize the importance of having parents engaged in their son or daughter's summer learning experience. This will again be an area of focus for 2017. Teachers, principals, and summer learning leads are to provide a range of opportunities for parent engagement and involvement. Lessons learned from these activities should be used to further successful parent engagement strategies during the regular school year.

The 2017 Summer Literacy and Numeracy Learning Board Plan Has Changed.

The 2017 board plan for the summer learning programs (numeracy, literacy, and support for Indigenous students) is attached. **Please note the 2017 Board Plan now includes an Outcomes Report Back section.** This year's plan will detail what boards hope to accomplish (Plans), and then be resubmitted at the end of August 2017 with Report Back on the successes (Outcomes) of the 2017 SLP.

The template of the 2017 board plan (attached) provides additional details

Report to Board of Trustees

All board supervisory officers are required to present a report to the Board of Trustees highlighting their organization and successes of the 2017 summer learning program. A copy of the 2017 Summer Learning Program Board Report should also be submitted to Janette Jensen at janette@opsoa.org.

Summer Literacy and Numeracy Learning Final Financial Report

The 2017 summer learning Final Financial Report is **due on November 30, 2017** and is to be submitted to the CODE office by email to janette@opsoa.org with a copy to your CODE Regional Lead.

Conversations and Visits with Supervisory Officers with Responsibility for Summer Programs

The demonstrated effectiveness of summer programs over the years often raises two related questions: “Have the successes of the summer programs influenced and impacted board plans for student achievement and parent engagement during the regular school year?” And, “How are summer programs connected and aligned with ongoing board plans and strategies to increase student achievement and improve instruction?”

Regional leads will be contacting supervisory officers with responsibility for summer programs to discuss the SLP and its connections to the regular school year and board student success plans. Last year, a number of board supervisory officers joined the teachers and board leads during visits by regional leads. For 2017, supervisory officers are again encouraged to participate in the summer visits/telephone conversations with the regional leads.

Report Backs and Timelines

December 23, 2016	Confirmation of Board Participation in Summer Learning 2017/ and Contact Information Form returned to CODE
Late February 2017	Boards receive 2017 Summer Learning Letter of Agreement
March 31, 2017	Boards return signed Summer Learning Letter of Agreement
March to May, 2017	CODE Regional Leads support boards in their Cluster to prepare and plan for Summer Learning 2017 (details will be provided to board leads by CODE Regional Leads)
End of April 2017	Boards are contacted by CODE Regional Leads for an update/status report
End of April 2017	Boards (Directors of Education) receive funding for Summer Learning 2017
June 16, 2017	Board leads submit the Plan section of the new 2017 Board Plan and Report Back Template
July and August, 2017	Site visits (as appropriate) and/or teleconferences
August 25, 2017	Board leads submit Outcomes section of the new 2017 board Plan and Report Back Template
September to November 2017	Boards submit completed spreadsheets (English language boards through ONSIS and French language boards to FLEPPB)
October, 2017	Follow-up with board leads by CODE Regional Leads
November 30, 2017	Final Financial Report and copy of the presentation to the Board of Trustees submitted to CODE

Contact Information

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CLUSTER #1	CLUSTER #4
Regional Lead: Della Krieger E-mail: glennndell@vianet.ca Tel: 705-523-0178	Regional Lead: Patricia Stanley E-mail: pat.stanleyslp2016@gmail.com Tel: 519-271-9994
Superior Greenstone	Peel
Keewatin Patricia	Dufferin-Peel Catholic
Rainy River	Toronto
Northwest Catholic	Toronto Catholic
Lakehead	Simcoe County
Thunder Bay Catholic	Simcoe Muskoka Catholic
Superior North	Durham
Kenora Catholic	Durham Catholic
Moosonee District School Board Area	York Region
Protestant Separate School Board for the Town of Penetanguishene	York Catholic
	Halton Catholic
	Halton
CLUSTER #2	CLUSTER#5
Regional Lead: Maurice Glaude E-mail: mpglau@gmail.com Tel: 613-742-0176	Regional Leads: Marguerite Botting E-mail: mbotting@cogeco.ca Tel: 905-631-5955 Joyce Munro E-mail: jdmunro@cogeco.ca Tel: 905-664-4775
Algonquin and Lakeshore Catholic	Hamilton Wentworth
Limestone	Hamilton Wentworth Catholic
Renfrew County	DSB of Niagara
Renfrew Catholic	Niagara Catholic
Catholic DSB of Eastern Ontario	Waterloo Region
Kawartha Pine Ridge	Waterloo Catholic
Hasting Prince Edward	Grand Erie
Ottawa-Carleton	Brant Haldimand Norfolk Catholic
Ottawa Catholic	Upper Grand
Upper Canada	Wellington Catholic
Trillium Lakelands	Halton Catholic
Peterborough, Victoria, Northumberland and Clarington Catholic	Halton
CLUSTER #3	CLUSTER #6
Regional Lead: Patricia Stanley E-mail: patrstan@fc.amdsb.ca Tel: 519-271-9994	Regional Lead: Colleen Hanson E-mail: colleenhanson@live.ca Tel: 705-522-7632
Thames Valley	Rainbow
Huron Perth Catholic	DSB of Ontario North East
Avon Maitland	Near North
Greater Essex County	Nipissing-Parry Sound Catholic
Bluewater	Sudbury Catholic

Lambton Kent	Northeastern Catholic
Bruce Grey Catholic	Huron-Superior Catholic
St. Clair Catholic	Algoma
Windsor Essex Catholic	
London District Catholic	
CLUSTER #7	
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CSP du Nord Est de l'Ontario	
CSC Providence	
CS Viamonde	
CSDC de l'Est ontarien	
CSC Franco-Nord	
CSDC des Grandes Rivières	
CSC du Nouvel-Ontario	
CSP du Grand Nord de l'Ontario	
CEP de L'Est de l'Ontario	
CEC du Centre-Est	
CSDC Centre-Sud	