

Summer Learning Program (SLP)

Financial Report 2017

*(Please email the completed Financial Report below to the attention of Janette Jensen by **November 30, 2017** at janette@OPSOA.org)*

Name of Board:	
Board Contact:	
Board Funding Allocation:	

Total Number of School Sites	
Total Number of SLP Classes (Literacy)	
Total Number of SLP Classes (Numeracy)	
Total Number of SLP Classes (Blended Literacy and Numeracy)	
Total Number of SLP Classes (support for Indigenous students)	
Total Number of Students (Literacy)	
Total Number of Students (Numeracy)	
Total Number of Students (Blended Literacy and Numeracy)	
Total Number of Students (support for Indigenous students)	
Total Number of Teachers	

Report of Expenditures for Summer Learning Programs

TYPE OF EXPENSE		AMOUNT EXPENDED
Planning and Preparation for Summer Learning 2017		
Support for Summer Learning Students in the Transition to September classrooms		
Supervision which includes Salary and Benefits for Board Leads/Coordinators		
Teacher Salaries and Benefits		
Learning Resources	Books	
	Instructional Materials	

	Consumable Supplies	
	Additional Staff Salaries and Benefits for Staff Other than Teachers/Board Leads/Coordinators (e.g. Teachers Assistants, ECE etc.)	
	Caretaking and Facility Expenses (Please note Boards cannot charge a rental fee for use of schools for Summer Learning but can charge if there are additional caretaking charges)	
	Communication and Publicity including newsletters, videos, parent meetings, and reporting to the system and Board of Trustees.	
	Transportation for Excursions that are part of and support the Summer Learning Program	
	Transportation for Daily Program (subject to provisions detailed in SLP information)	
	Healthy Living Activities and Applicable Partnerships Expenses	
	Funds Remaining	

Boards are not required to submit to CODE original invoices or receipts detailing their expenditures. However, boards are to maintain original records/invoices and receipts as per board-approved accounting principles and procedures.

Date

Signature of Director of Education